SAMPLE VIOLENCE PREVENTION POLICY EVALUATION

If an employee gets medical help or misses work, both the employer and employee must file a report of injury with the WCB.

Violence policy	Rate your policy 1 = Incompleted, 5 = Thoroughly completed					Comments
1. Does the violence prevention policy define what violence is?	1	2	3	4	5	
2. Does your policy have the required statements as per Part 11 of the *Workplace Safety and Health Regulation?*	1	2	3	4	5	
3. Did you identify and assess the risk of violence in the workplace in consultation with the committee, representative or when there is no committee or representative, the workers?	1	2	3	4	5	
4. If a risk of violence has been identifiied, did you develop and implement a violence policy in consultation with the same persons that conducted the assessment of the risk of violence?	1	2	3	4	5	
5. Does your policy provide information on how to eliminate the risk of violence to a worker?	1	2	3	4	5	
6. If elimination of the risk of violence is not possible, have you minimized the risk to the worker?	1	2	3	4	5	
7. If a risk of violence is identified, have you informed the worker about the risk?	1	2	3	4	5	
8. Does your policy state how to report an incident of violence?	1	2	3	4	5	
9. Does your policy state how an incident of violence will be investigated?	1	2	3	4	5	
10. Did you train your workers in the violence policy?	1	2	3	4	5	
11. Have you ensured that the workers comply with the policy?	1	2	3	4	5	
12. Is your policy posted?	1	2	3	4	5	
13. Is an annual report prepared on violent incidents?	1	2	3	4	5	