

Safe Work Procedure Job Title or Task:

Department/Area:	Approved by:	Date created:	Review/Revision Date:

Potential Hazard	Risk level
Awkward/sustained postures	
Forceful exertions	
Repetitive movements	
Vibration	
Compression	
Sharp points/edges	
Pinch points	
Materials falling	
Surfaces causing falls	
Moving machinery	
Biological pathogens	
Electrical	
Extreme heat/cold	
Noise	
Combustibles/flammables	
Risk of Falling	
Other	

Risk control devices, personal protective equipment, and other safety considerations	Training/Reference Info

Note: Common signs and symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffness, numbness/tingling, and/or loss of movement or strength in a body part. Report these to your supervisor.

Employers must ensure that workers are training and follow this safe work procedure.

Steps to complete this task safely: