

**Present:**

Michael D. Werier, Chairperson

Winston Maharaj, President and CEO (Non-voting)

Rob Plohman

Wendy Sol

Rob Labossiere

Ron Hambley

Paul Challoner

Ken Sutherland

Bob Dewar

Jane MacKay

Colleen Seymour (via teleconference)

Being a quorum of the Board of Directors under *The Workers Compensation Act*.

**Also Attending:**

Lori Ferguson Sain, General Counsel & Vice President, Compliance & Corporate Services

**In Attendance for Specific Items:**

Dave Dyson, Assistant Deputy Minister, Labour Programs, Family Services and Labour

Lorena Trann, Chief Financial Officer, Finance & Administrative Services

---

**CALL TO ORDER**

The Chairperson called the meeting to order and confirmed the agenda. He welcomed Dave Dyson, Assistant Deputy Minister, Labour Programs, Family Services and Labour to the meeting.

**MEETING WITH ASSISTANT DEPUTY MINISTER OF FAMILY SERVICES AND LABOUR**

The Chief Financial Officer, Finance & Administrative Services joined the meeting.

The Assistant Deputy Minister (ADM) provided information on the reorganization of the division and their activities as they relate to prevention and enforcement. He reported that the division is taking a stronger approach to employers who continue to have high injury rates and limited prevention activities.

The ADM reported that there are a significant number of employers that have never had an inspection. WSH will be reaching out to these employers.

There was discussion regarding inspection, enforcement and prevention activities in several industry sectors. The Board was interested in the staffing complement and what vacancies exist at WSH.

The Board was interested in the number of inspections that are conducted in industries that employ youth, such as restaurants. The ADM reported that there are a number of joint initiatives between Employment Standards and WSH.

The ADM left the meeting.

### **MINUTES OF PREVIOUS MEETING**

The minutes of the October 30, 2012 meeting were confirmed as a reasonable record.

### **BUSINESS ARISING**

The Board received the information provided.

### **FOR CONSIDERATION/DECISION**

#### **2013 BOARD OF DIRECTORS & FAIR PRACTICES DEPARTMENTAL BUDGETS** (Board Order No. 31/12)

Bob Dewar introduced this item on behalf of the Investment and Finance Committee.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors approve the 2013 department budget for the Board of Directors and the 2013 budget for the Fair Practices Office.

#### **2013 BUDGETS AND 2014-2017 PROJECTIONS** (Board Order No. 32/12)

Paul Challoner introduced this item on behalf of the Investment and Finance Committee.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors approve the 2013 capital expenditures budget, the 2013 operating expense budget, the 2013 investment budget and the 2013-2017 budgeted/projected financial statements.

The CFO, Finance and Administrative Services left the meeting.

**COMMITTEE APPOINTMENTS**

(Board Order No. 33/12)

The Chairperson introduced this item.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors elect members to each of the following Committees for the year ending December 31, 2013:

- |  |  |
|--|--|
| Audit Committee                                    | Colleen Seymour<br>Wendy Sol - Chairperson<br>Ron Hambley      |
| Investment and Finance Committee                   | Rob Plohman<br>Bob Dewar<br>Paul Challoner - Chairperson       |
| Policy, Planning, Governance and Service Committee | Ken Sutherland<br>Rob Labossiere<br>Jane MacKay - Chairperson. |

**CEO EVALUATION COMMITTEE**

(Board Order No. 34/12)

The President & CEO left the meeting.

General Counsel & Vice President, Compliance & Corporate Services introduced this item.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors appoint the following members to the Special CEO Evaluation Committee:

- Bob Dewar
- Paul Challoner
- Ken Sutherland

**OTHER BUSINESS**

No other business.

**REPORTS**

**COMMITTEE REPORTS**

The Board of Directors received the following Committee reports as information:

Audit Committee - November 7, 2012

Investment and Finance Committee - November 21, 2012

**ADMINISTRATION REPORT**

The Board received the information provided with the agenda.

**BOARD OF DIRECTORS WORK PLAN**

The Board received the information provided with the agenda.

**IN CAMERA DISCUSSION**

The Board adjourned to an *in camera* session.

**CONCLUSION**

As all matters coming before the Board had been dealt with, the Chairperson declared the meeting to be concluded at 1:12 p.m.



---

Chairperson



---

Corporate Secretary