

Present:

Ken Sutherland, Acting Chairperson
Winston Maharaj, President & CEO (Non-voting)
Bob Dewar Rob Labossiere Wendy Sol
Ron Hambley Paul Challoner Ilana Warner

Being a quorum of the Board of Directors under *The Workers Compensation Act*.

Also Attending:

Lori Ferguson Sain, General Counsel & Corporate Secretary

In Attendance for Specific Items:

Deana Martz, Fair Practices Advocate

Regrets:

Michael D. Werier, Chairperson
Jane MacKay, Director
Colleen Seymour, Director

CALL TO ORDER

The Chairperson called the meeting to order and confirmed the agenda.

MINUTES OF PREVIOUS MEETING

The minutes of the December 16, 2011 meeting were confirmed as a reasonable record with the noted revision.

BUSINESS ARISING

The Board received the information provided.

FOR CONSIDERATION/DECISION

2011 ANNUAL REPORT (NARRATIVE)
(Board Order No. 01/12)

Ilana Warner introduced this item on behalf of the Audit Committee.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors approve the text portion of the 2011 Annual Report and authorize the Chairperson or the President & CEO to approve any necessary further changes.

2012-2016 FIVE YEAR PLAN (NARRATIVE)

(Board Order No. 02/12)

Ilana Warner introduced this item on behalf of the Policy, Planning, Governance and Service Committee.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors approve the attached draft narrative section of the 2012-2016 Five Year Plan and authorize the Chairperson or the President & CEO to approve any necessary further changes.

NEW POLICY: QUALITY AT THE WCB

(Board Order No. 03/12)

Rob Labossiere introduced this item on behalf of the Policy, Planning, Governance and Service Committee.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors approve the new Quality Policy.

POLICY 44.80.30.30 PROSPECTIVE EARNINGS - APPRENTICES AND YOUTHFUL WORKERS

(Board Order No. 04/12)

Ilana Warner introduced this item on behalf of the Policy, Planning, Governance and Service Committee.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors approve revisions to Policy 44.80.30.30, *Prospective Earnings - Apprentices and Youthful Workers*.

BOARD OF DIRECTORS AND COMMITTEES' TERMS OF REFERENCE

(Board Order No. 05/12)

Ilana Warner introduced this item on behalf of the Policy, Planning, Governance and Service Committee.

On motion duly made and carried,

BE IT RESOLVED THAT the Board of Directors:

1. Approve the revised Terms of Reference for the Board of Directors (Attachment A).
2. Confirm the Terms of Reference for the Policy, Planning, Governance and Service Committee (Attachment B).
3. Approve the revisions to the Terms of Reference for the:
 - Audit Committee (Attachment C); and
 - Investment and Finance Committee (Attachment D).

OTHER BUSINESS

CONFLICT OF INTEREST DECLARATIONS

The Board of Directors reviewed the disclosure process and were asked to complete their 2012 Declaration of Conflict forms.

REPORTS

COMMITTEE REPORTS

The Board of Directors received the following Committee reports as information:

Investment and Finance Committee Meeting - December 13, 2011

Policy, Planning, Governance and Service Committee Meeting -
January 18, 2012

Audit Committee Meeting - January 23, 2012

ADMINISTRATION REPORT

The Board received the information provided with the agenda.

The President & CEO reported on the following matters:

Brandon Office: The official opening of the office is scheduled for February 13, 2012 at 1:00 p.m. The Premier, the Deputy Mayor of Brandon and the President & CEO will attend and speak.

Building Cladding Project: It was reported that the west side of the building has been completed and the scaffolding will be coming down in the near future. Reinstallation of the granite stones on the east side of the building is underway. The project is on schedule.

Strategic Measures: A number of key measures were highlighted, including the reduction in claims duration which is down 2.6 days from 2010 and injured worker satisfaction which is above target at 8.1.

Opioids Policy: The Board was interested in receiving an update on the implementation of the new policy.

WS&H Key Performance Indicators: The Board asked for an explanation of some of the indicators.

MEETING WITH THE FAIR PRACTICES ADVOCATE

The Fair Practices Advocate (FPA) joined the meeting.

The FPA reviewed highlights of her report. She noted a process change has been implemented in the Short Term Claims area to address a number of issues related to timeliness.

The FPA reported that she has made presentations to the MFL's Compensation Committee and to the MFL Occupational Health Committee. In addition, as part of the Injured Workers Satisfaction Survey, workers who have indicated dissatisfaction with the administration of their claim have been given the telephone number of the Fair Practices Office (FPO). This has resulted in an increase in the number of calls to the FPO Office.

The FPA noted that she has completed her first year of service. She meets regularly with key members of the Administration to discuss issues and trends.

The Fair Practices Advocate (FPA) left the meeting.

REPORT ON THE ADMINISTRATION OF SECTION 60.9 & JUDICIAL REVIEWS

The Board received the report for information.

BOARD OF DIRECTORS WORK PLAN

The Board received the information provided with the agenda.

IN CAMERA DISCUSSION

The Board adjourned to an *in camera* session.

CONCLUSION

As all matters coming before the Board had been dealt with, the Chairperson declared the meeting to be concluded at 1:35 p.m.



Chairperson



Corporate Secretary