Incident Report - Sample

**(Organization's Logo) Incident Report**

Supervisor/manager: Ensure this completed report is submitted to the Return to Work Coordinator prior to the end of the shift

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| **Corrective actions:****This section is to be completed by the supervisor with worker input.****What can be done to prevent or eliminate the hazard and incident from occurring again?** |
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| **Additional comments or circumstances relevant to this incident:** |
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