

# WCBinsider

April 2014

## Day of Mourning Remembers Lost Lives

On April 28, 80 countries worldwide will mark an official Day of Mourning to commemorate those workers who have suffered work-related injuries, illnesses and fatalities. This annual remembrance serves as a reminder to employers and workers to do everything possible to ensure that their workplaces are safe and healthy.

The number of injuries and fatalities that occur in the workplace every year is higher than most people would imagine. In 2012, nearly three workers died each day from a workplace injury or illness across Canada.

Through education and prevention efforts, the WCB is here to support safe and healthy work and workplaces, and put workers and employers at the centre of all we do.

The WCB will recognize the Day of Mourning on April 28 by lowering its



flag to half-mast. A Leaders' Walk will also be held on April 28, beginning at the Union Centre at 275 Broadway and concluding at the Manitoba Legislature Building.

For more information, visit [ccohs.ca](http://ccohs.ca).

## New Fact Sheets Now Available

WCB fact sheets contain valuable information and answers to your questions. We have updated numerous sheets that contain valuable information for workers, employers, and business owners.

For a complete listing of our fact sheets go to our website at [wcb.mb.ca/wcb-fact-sheets](http://wcb.mb.ca/wcb-fact-sheets).

We have a large library of fact sheets for workers, employers and business owners, so feel free to find the information you need based on your category. There is also a wide range of languages, including the recently added Simple Chinese fact sheets.

## WCB Policy Manual Updated

The WCB's Policy and Procedures Manual provides policy information for workers and employers covered by workers compensation, as well as for other interested parties who want to understand the policy positions adopted by the Board of Directors.

We've had a few recent updates to the manual and invite you to view those updates on our website at [wcb.mb.ca/policy-manual-updates](http://wcb.mb.ca/policy-manual-updates).

You can also sign up for our monthly electronic newsletter on the same web page to be updated each month on important WCB news.

## Online Payroll Reporting a Success

The 2014 annual payroll reporting period is over and for the first time the WCB offered an initial group of employers the opportunity to report their payroll online. The results from this group attest that the future for payroll reporting is online.

Over 85 per cent of employers reported they were "satisfied" or "very satisfied" with their experience in using the online payroll reporting application. A brief sampling of

comments from employers included:

- "Very easy to use and very convenient."
- "This was the easiest form that I have filled out. Thank You."
- "I'm so glad the Board finally offers online access to payroll reporting – it's been a long while coming."

With this success, the WCB will make online payroll reporting available to all employers for the 2015 annual payroll reporting season.



## Dates to Remember

**April 30, 2014** – The WCB wants to remind employers that if they did not submit a completed Annual Payroll Form (APF) prior to April 30<sup>th</sup>, their actual 2013 and estimated 2014 payroll amounts will be determined by the WCB. In addition, these employers will be charged an additional late filing penalty on their 2014 assessment premium.

Employers with Optional coverage who have not provided their completed Annual Payroll Form will also have actual and estimated payroll amounts determined by the WCB and their coverage will be cancelled, leaving them with a balance owing for the coverage to date.

## WCB Mailing Address Changing

Currently, the WCB has a Mail Box listed as 210 - 363 Broadway, which will be closing.

Employers should now send their payments and general correspondence to the main mailing address as identified on all of our correspondence to:

**333 Broadway  
Winnipeg, MB  
R3C 4W3**

## SAFE Work Manitoba Builds Momentum into 2014

For a number of years, the WCB and Workplace Safety and Health (WSH) have worked closely together to develop and promote the SAFE Work brand – a strong brand that is well-known and recognized throughout the province.

Prevention staff from the WCB and WSH will now come together under a separate, dedicated arm of the WCB called SAFE Work Manitoba, which will lead Manitoba into the future and help us become the safest place to work in Canada.

The Minister's final report – *Manitoba's Five-Year Plan for Workplace Injury and Illness Prevention* – provides a clear roadmap for SAFE Work Manitoba.

### There are a number of SAFE Work Manitoba initiatives underway for 2014, including:

- **Consolidation of Training** – the safety and health training currently being delivered by the WCB and WSH will be consolidated and enhanced under SAFE Work Manitoba.
- **Workplace Safety and Health Committee Leadership Conference** – The first annual event will bring together workplace safety and health committee leaders to network and

exchange best practices on safety and health.

- **“SAFE Work on Wheels”** – A new mobile unit will be launched to help deliver safety and health training to workers who may – because of the nature of their employment or their rural/remote location – have difficulty accessing conventional training.
- **Safety and Health Materials for New Businesses** – Safety and health materials will be enhanced and distributed to all new Manitoba businesses each year.
- **Single Point of Contact** – The launch of a single phone number will provide workers and employers with one number linked to a wide range of information, services and programs provided by SAFE Work Manitoba, the WCB and WSH.

As a newly created separate arm of the WCB, SAFE Work Manitoba, with an incoming new Chief Operating Officer at the helm, will help employers and workers navigate towards a safer Manitoba.

Watch for more details about SAFE Work Manitoba at [safemanitoba.com](http://safemanitoba.com) and in the next issue of WCB Update and Insider.

Return undeliverable copies to:  
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