

WCB UPDATE

December 2020

Industry Classifications and Risk Category Ranges

When you registered your business with the WCB, you were placed in an industry classification based on the nature of your business activities. This groups you with other employers who operate in a similar industry with a similar level of risk.

Each industry classification is assigned to a risk category that best reflects the collective liability of that group. This is based on claim cost trends over a period of several years and is set as a percentage of the average assessment rate.

Within each classification, you can pay more or less than the classification base rate based on your past claims costs. The range – how much more or less than the classification base rate it is possible to pay – is based on your size. Small and medium employers have a narrower rate range than large employers. This provides protection against sharp rate changes caused by sharp changes in claims costs.

Each year, we monitor experience rates to ensure that large employers and industry classifications are



placed in the proper risk category. A large business or industry classification may be moved to a lower or higher risk category that best represents their most recent experience. When your business or industry's experience improves, you have the opportunity to drop into a lower risk category - and ultimately pay a lower rate.

As a large employer, you can move away from your classification risk category and have a different range of rates if you consistently

show different experience from your classification group.

The WCB has informed you of the possible movement of risk categories through your 2021 annual rate notification, which was recently mailed out. Keep in mind that if your business is not affected by possible movement, you won't see any indication on your rate notification.

Ultimately, the best way to lower your claim costs and pay a lower rate is by

improving health and safety at your workplace and strengthening your return to work programs.

To learn more, visit wcb.mb.ca, select I'm a Medium to Large Business and click on Learn About Your WCB Premium.



Authorized Contacts on your Employer Account

Did you know that employers can add additional authorized contacts to their account at any time?

When you first registered your employer account with the WCB, the person registering it was automatically listed as your authorized contact. Your authorized contact has access to your WCB information, and can make changes to your account information. Subject to certain exceptions permitted by law, the WCB only gives access to your account information to your authorized contact. Your information is treated as private and confidential, and WCB employees are bound by confidentiality policies to safeguard your account information.

Some employers find it useful to have

more than one authorized contact. An authorized contact is typically an owner of the business, a director of the corporation or a trusted employee. You can add one or more authorized contacts at any time by providing the WCB with a signed authorization that includes the following:

- Employer's legal name, address and contact information (phone, fax, email)
- Employer's WCB account number
- The authorized contact's name, address and contact information
- The types of information (claims, assessment or both) for which access is being given
- The effective date access is being given to the employer's file information
- Your name, title, signature and contact information (if you're requesting to add the contact).

Sometimes you may want an external party, such as an advocate or consultant, to have access to some of your information. If you would like an external party to have access to your information, you can provide access by following the same process you use to add additional authorized contacts. In addition, an external party's access must be renewed by the employer every two years. If you do not renew the external party's access, it will lapse automatically.

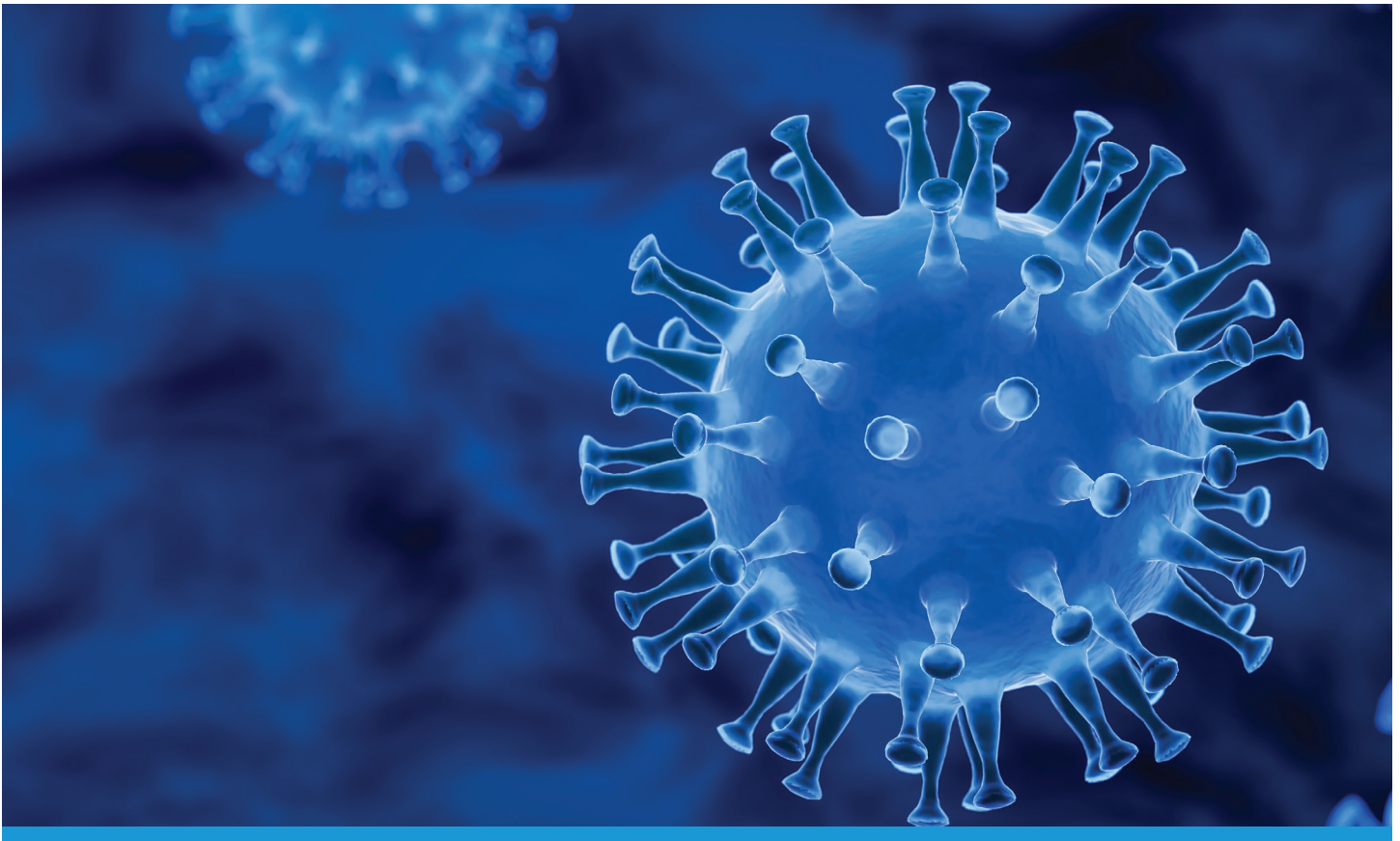
Please note that if there are multiple employer accounts, a separate authorization letter is required for each account.

Employers can update their contacts anytime throughout the year by contacting Assessment Accounts at 204-954-4505, toll free 1-855-954-4321, ext. 4505, or by email at assessmentservices@wcb.mb.ca.

COVID-19: Best Practices for a Safe Workplace

Take the online course.
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COVID19training](https://safemanitoba.com/COVID19training)





Visit www.wcb.mb.ca for updates
on our **COVID-19** response.

The WCB is continuing to support our community during the coronavirus (COVID-19) pandemic. The health and safety of our clients, our community partners and WCB employees remains our highest priority.

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Return to Work

for better business
and better recovery

The WCB is here to
help you get started.

- 
- Help workers heal faster with modified or alternate duties and a timely and safe return to health and work
 - Retain valuable employees
 - Reduce WCB costs

Download our Best Practice Guide at wcb.mb.ca/return-to-work

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